

PSSC Meeting Minutes
Monday, December 16, 2013

Attendance:

→ Pat Thorne	→ Steven Jones	→ Lynette Smith-Emberly
→ Mark Dykeman	→ Angie Godin	→ Jennifer Burpee
→ Tammy Orlando	→ Michelle Nowlan	→ Andrew Garnett
→ Joanne Lenehan		

Absent (sent regrets)

→ John Slipp
→ Andrea Everett

Agenda

1. Welcome – Mark Dykeman - meeting started at 7:00pm
2. DEC Update – John Slipp
 - The AWSO DEC passed a resolution last week asking our members to consult with our PSSCs in an effort to determine interest and ideas relative to parent forums. We are considering facilitating parent forums in the spring, before the end of May. The concept right now would be that we would limit the discussions at these forums to an issue or to limited issues of interest identified by the school parent communities. We might also attempt to include presentations by individuals knowledgeable in the suggested subject area. These parent forums would be held in a few different locations in the district in an attempt to invite the greatest participation possible. Could you please share this information with the WMS PSSC and start a conversation that would probably extend well into January. I would hope to have received feedback from all of the PSSC Chairs in my sub-district prior to the next DEC meeting in mid January. The DEC is hoping to further develop this initiative in January. Thank you in advance for initiating this process for me with the WMS PSSC.

Notes –

- Mark talked to the PSSC – the committee was unsure as to what this meant – were there themes or topics for the parent forums
 - Mark asked the PSSC members that if they had any ideas to please send to him by January 10th and he will forward to John on behalf of the PSSC.
3. Home & School Update – Lynette Smith-Emberly
 - H&S is very helpful with our dances and the Admin thanked them for their volunteerism
 4. Staffing Update
 - Lisa Thomas will be returning after Christmas
 - Replacing Amelie Theriault

5. School Update

- Drama Production – Well Done
- Christmas Band Concert – Tuesday, December 17th starting at 7pm
- FI Heritage Fair displays in the gym – Tuesday morning (December 17th)
- DOTS NB Campaign – December 6th we had Mike Allen come and join us
- Clara's Ride – March, 2014
- Christmas Care Tree – Woodstock Family Food Bank
- Gr. 8 FI Quebec Trip – permission has been granted
- Teaming up with Woodstock Rotary – whole school novel "Egghead"
 - This is our 3rd year for partnering with Woodstock Rotary
 - Tuesday, January 28, 2014 – Literacy Roll-Out
 - Talks about bullying (the bully, the victim & the bystander)
 - For all grades – teachers to incorporate this into the curriculum, different projects for each grade level

6. Honor List (following each of the report cards)

- must have all A's and/or B's (no C's) in Science, SS, MSTE, Art, PE, PDCP, Health, Music
- Math Strands – must be overall grade of A and/or B and have a SP and/or AD in the strands
- LA Strands – must be all A's and/or B's (averaged out)
- PIF Strands – must be all SP and/or AD (averaged out)
- FILA Strands – must be all A's and/or B's (averaged out)
- Work Habits & Behaviors – cannot have any NI (needs improvement)

7. SIP & PLEP Update

- Response to Intervention (whole school) Goal #2
- Annual Report Card
- SIP (Goal 1, 2, 3)
- PLEP

Notes

- Pat & Steven presented a SIP & PLEP update, they presented where they were at the start of the year and what has been done to date
- Discussion on the Grade 7 LA Assessment – WMS supported the teachers in the marking of the Grade 7 Assessment (writing component). It is a great opportunity for PD for our teachers as it keeps everyone on the same page. We had all grade 7 LA teachers and one grade 6 LA teacher mark the assessments. Pat let the committee know that when we get the results back from the Province it will only be a 20% representation of the grade 7 classes.
- Steven presented on Goal #2 and where we need to head to help move kids forward. This is an opportunity to offer enrichment challenges to students who are doing well and we need to keep them moving forward. This is something that our school data tells us that we have to work on

8. Budget

→ PSSC Budget - \$1,189.64

- 2013-2014 - the Office of the Superintendent has paid for the School Connects (voice message system). Monies to be spent on communication – we could use some help with purchase of paper for notices being sent home

Moved by Michelle Nowlan – Seconded by Andrew Garnett

“That the PSSC monies be spent towards supporting parental communication (purchase of paper, toner, etc.) home via parent newsletter, special programs, class Newsletters, etc.

All in Favor – CARRIED

Notes

- Pat thanked the PSSC for their continued support. Keeping the lines of communication is a huge part of our PLEP and is key to the success of the school

- 2014-2015 we will need to pay for School Connects System

Notes

- In the years gone by – the school was responsible for the paying of the School Connects System and we will need to be prepared to pay for this service in the 2014-2105 school year

→ School Raised Funds Report

- Umbrella Accounts

Notes:

- Pat reported on School Raised Funds – showed to PSSC that we are in good shape financially. The two fundraisers per year help support all student programs both extra curricular and curricular.

9. New School Update

→ December 16th meeting

→ January 28th meeting @ 6:30pm – location WMS

→ Playground meeting for East school

→ Playground meeting for West school

→ Ordering of school equipment

Notes

- Mark spoke of the December 16th meeting stating that he thought it went well. He Sent his thanks to David and his team for coming up and starting the open discussion on the transition process of the two new schools
- Mark asked the PSSC to put some thought and write down the questions that they may have for the next meeting on January 28th @ WMS

10. WHS & WMS Parent Info Night – February 11, 2014

- ✚ Proposed plan: The use of social media by our youth is concerning. Students are using it to share messages, pictures and videos that are personal and/or hurtful to themselves and to others. Pat Thorne will present to WMS PSSC and Kim Burry to the WHS PSSC at December meetings to roll out the plan to involve both groups in a session aimed at informing parents about the concerns regarding the use of Social Media by our youth. Once this initial contact is made, we will proceed with advising other parents in each school's community about the importance of a presentation. PSSC members will be invited and will be asked to bring a friend to boost involvement. JoAnn Boone at WMS will assist with media coverage.
- ✚ February 11, 2014 was discussed as a potential date. Currently, the WHS theatre is not available in the new year due to construction. Should this construction be delayed, an earlier date in January may be arranged. Kim will speak to Tim Marshall about the use of the NBCC teaching theatre as a fall back for a February 11 presentation.
- ✚ Format: We will show a short video clip and then open the floor for some Q and A. Parents can choose to write their question and drop it in a box, or voice it to a member of a panel. The panel will include Michelle Daniels, John Foster, and a school representative (Administrator or Guidance and a student). Consideration will be given to having others present to respond to the questioning (Mental Health, WEC, RCMP, Bruce VanStone). The goal is to educate our parents. At the end of the presentation we will discuss 'where to go from here'. The potential exists to form an Action Group to proceed with further education. Bruce vanStone could support our efforts.
- ✚ Further Actions: I left a message for Tim Marshall to ask about the teaching theater use; spoke to Emily Derrah Sullivan for involvement by WEC, and left a message for Bruce VanStone regarding future involvement.

Notes:

- The PSSC was very interested in this – they did suggest the whole notion of Internet Safety. Angie Godin would be a good parent to have on the parent forum
- Pat is to send a reminder to the PSSC as the date draws near (in January, 2014)

11. Next PSSC Meeting Date is [Monday, February 10, 2014 @ 7:00pm](#)